



# Download and Run FOCUS POS Demo

POSHelpNow.com

Here's how to download, run and reset checks for the Focus POS demonstration. Contact the Help Desk (877-811-3811) with any issues.

## Download Demo

1. Access POSHelpNow.com (<http://www.poshelpnow.com/>)
2. Select **Sales** tab
3. Select **Software** from drop down
4. Select **FOCUS POS** from second drop down
5. Scroll to the bottom of the page under **Focus Demo** title
6. Select a **brand logo** to choose a demo
7. Select **Run**
8. Select **Unzip** (*leave folder as C Drive*)
9. Select **OK**
10. Select **Close**

## Run Demo

1. On PC, select **My Computer**
2. Select **C Drive**
3. Select **Focus** folder
4. Select **FOCUS – Run This** (*you can also send "FOCUS – Run This" to your desktop or leave as is*)
5. Select **OK**
6. Select **No** to run End of Day, if it appears
7. Access Code screen will appear
  - a. Use **11** to ring as a manager
  - b. Use **2** to ring as a crew member
8. Enter **Access Code**
9. Select **OK**
10. Select **Clock In**
11. Select **Yes** to verify clock in
12. Begin ringing up to 30 checks

## To Exit the Demo

1. Select **Quit**
2. Select **Door**
3. Enter **Access Code**
4. Select **OK**
5. Select **Yes** to exit software
6. Select **No** to continue credit card processing

### To Access the Back Office Program

1. Choose the **Wrench** from the Access code screen
2. Select **Setup**
3. Enter **Manager Access Code**
4. Select **OK**

### To Exit the Back Office Program

1. Select **Logout**
2. Enter **Access Code**
3. Select **OK**

## Reset Checks

*30 transactions each time*

1. Close **Focus**
2. Open **C drive**
3. Open **Focus** folder
4. Double Click **Reset Checks**
5. Re-open **Focus – Run This** (*to use demo again*)