

LOYALTY ACCOUNT ACTIVATION. Use this procedure to activate a loyalty account at the point of sale terminal.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **Add**

LOYALTY ADD
SWIPE CARD Swipe Card

DIALING..... Terminal communicates with the host for approval

PRINT CUST RECEIPT
YES NO Press **Yes** to print customer receipt.

APPROVED ##### Press **Clear** to return to idle prompt

LOYALTY CASH TRANSACTION. Use this function to perform a cash transaction when a loyalty card is present.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **Sale**

LOYALTY SALE
SWIPE CARD Swipe card or manually key card number and press **Enter**

LOYALTY CASH SALE
ENTER AMOUNT \$0.00 Key amount and press **Enter**

DIALING..... Terminal communicates with the host for approval

PRINT CUST RECEIPT
YES NO Press **Yes** to print customer receipt.

LOYALTY SALE
FINAL AMOUNT \$0.00 Press **Clear** to return to idle prompt

POINTS REDEMPTION. Use this procedure when a loyalty account is used to redeem points for payment.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **Redeem**

LOYALTY REDEEM
SWIPE CARD Swipe card or manually key card number and press **Enter**

ENTER # OF POINTS Key number of points and press **Enter**

DIALING..... Terminal communicates with the host for approval

PRINT CUST RECEIPT
YES NO Press **Yes** to print customer receipt.

LOYALTY REDEEM
COMPLETE Press **Clear** to return to idle prompt

LOYALTY REPRINT Use this function to reprint the last loyalty transaction stored in the terminal's memory.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **More**

REPORT REVERSE REPRINT Press **Reprint**

PRINT CUST RECEIPT
YES NO Press **Yes** to print customer receipt.
Press **Clear** 2X to return to idle prompt

LOYALTY INQUIRY Use this function to perform a point balance inquiry for an account.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **Inquiry**

LOYALTY INQUIRY
SWIPE CARD Swipe card or manually key card number and press **Enter**

DIALING..... Terminal communicates with the host for approval

LOYALTY
INQUIRY COMPLETE Press **Clear** to return to idle prompt

LOYALTY REPORT. Use this function to print a POS status report for loyalty transactions.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **More**

REPORT REVERSE REPRINT Press **Report**

DIALING..... Terminal communicates with the host

LOYALTY REPORT
COMPLETE Press **Clear** to return to idle prompt

Credit Card Payment with Separate Loyalty Card Used for Loyalty. Use this function to make a purchase using credit card and a standalone loyalty card is present.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Credit**

SALE REFUND FORCE
BACK TIPS MORE Press **Sale**

CREDIT SALE
SWIPE CARD Swipe card or manually key card number and press **Enter**

ENTER INVOICE # Key invoice number and press **Enter**

VISA SALE
ENTER AMOUNT \$0.00 Key amount and press **Enter**

LOYALTY
CARD PRESENT? Press **Yes**

LOYALTY
SWIPE CARD Swipe card or manually key card number and press **Enter**
If customers credit card is setup as loyalty, you will reswipe the credit card

DIALING..... Terminal communicates with the host for approval

PRINT CUST RECEIPT
YES NO Press **Yes** to print customer receipt

APPROVED OK 0000-00 Press **Clear** to return to idle prompt

LOYALTY REVERSAL. Use this function to reverse a previously approved loyalty award transaction.

CHECK CREDIT DEBIT
GIFT EBT LOYALTY Press **Loyalty**

SALE REDEEM ADD
BACK INQUIRY MORE Press **More**

REPORT REVERSE REPRINT Press **Reverse**

REVERSE SALE
SWIPE CARD Swipe card or manually key card number and press **Enter**

SELECT LID Key the loyalty transaction ID press **Enter**

DIALING..... Terminal communicates with the host

PRINT CUST RECEIPT
YES NO Press **Yes** to print customer receipt.

LOYALTY REVERSAL
COMPLETE Press **Clear** to return to idle prompt

Debit Card Payment with Separate Loyalty Card Used for Loyalty. Use this function to make a purchase using debit card and a standalone loyalty card is present.

CHECK GIFT CREDIT EBT DEBIT LOYALTY	Press Debit
SALE BACK	Press Sale
DEBIT SALE SWIPE CARD	Swipe debit card
ENTER INVOICE #	Key invoice number and press Enter
EDS DEBIT SALE ENTER AMOUNT \$0.00	Key amount and press Enter
WAITING FOR PIN ENTRY	Instruct customer to enter PIN via PIN pad and press Enter <i>Do not ask customer for the PIN</i>
LOYALTY CARD PRESENT?	Press Yes
LOYALTY SWIPE CARD	Swipe card or manually key card number and press Enter *If customers debit card is setup as loyalty, you will reswipe the the debit card*
DIALING.....	Terminal communicates with the host for approval
PRINT CUST RECEIPT YES NO	Press Yes to print customer receipt
APPROVED OK 0000-00	Press Clear to return to idle prompt

FIRST DATA FD SERIES QUICK REFERENCE GUIDE

Loyalty {750FD100}

VOICE AUTHORIZATION NUMBERS	
MC/VS	_____
AMEX	_____
DISCOVER/NOVUS	_____
OTHER	_____
CUSTOMER SUPPORT	_____

PROGRAMMING INFORMATION	
Merchant Number	_____
Merchant ID (MID)	_____
Terminal ID (TID)	_____
Download Telephone Number	_____
Touch Tone or Rotary Dial	_____