

Steps for removing Tax Rate for Rails 3rd Party Vendors

1. Go to Setup screen (I.E click on the Wrench and then Setup button) enter in access code and click okay
2. Find Order Entry and click on it to bring up the dropdown menu and click on Taxes
3. Select one of the following Taxes (I.E Food Tax, Beverage Tax, Retail Tax and Soda Tax)
4. In Order Types scroll down until you see the 3rd party taxes
5. Uncheck the box for the 3rd Party Vendor that you don't want to charge tax to.
6. Make sure that you do that for the other Taxes as well (I.E Food Tax, Beverage Tax, Retail Tax and Soda Tax)
7. Click on Save and then Close.

The screenshot shows the 'Taxes' setup screen. On the left, a list of taxes is shown: Food Tax, Beverage Tax, Retail Tax, Soda Tax, Tax5, Tax6, Tax7, Tax8, Tax9, Tax10, Tax11, Tax12, Tax13, Tax14, and Tax15. The 'Food Tax' is highlighted with a red box and a red arrow pointing to it, with a red circle containing the number '3' next to it. To the right of the tax list, the 'Name' field is set to 'Food Tax'. Below the name, the 'Type' is set to 'Exclusive Percentage'. Further down, the 'Order Types' section is expanded, showing a list of vendors with checkboxes: Fundraiser Rfnd, Costco^Voucher, Tablet, Online, Online Delivery, Online Dispatch, Google Food, Grub Hub, Postmates, Door Dash, and Uber Eats. A red box highlights the 'Online' and 'Online Delivery' checkboxes, with a red circle containing the number '4' next to it. Another red box highlights the 'Postmates' checkbox, with a red circle containing the number '5' next to it.

Manual 3rd Party Vendor entry using the 3rd Party Tender key will need to use the Tax Exempt button.